

FIELD EDUCATION SCHEDULE 2011-12 M.S.W. YEAR 2/Advanced standing
<http://www.socialwork.utoronto.ca/practicum.htm>

subject to change – please check periodically

Fall Field Days: 37.5 Winter Field Days: 35 Total Days in Field = 72.5
Total Days in Practicum Workshops = 2.5 (Sept 14, October 21 (morning) and March TBA)
 Holidays in Practicum are not included in the total number of days

Time Expectations in the Field

Starting Thursday September 15, 2011 to Thursday, April 5, 2012.
 Usually 9-5 or 8-4 with lunch break.
 Wed.- Friday

FALL TERM: 2011

Professional Development Sessions required for New Field Instructors. Returning Field Instructors are welcomed.– June 21, October 7, October 21, November 18, 2011 and January 20 and March 2, 2012.

All Yr 2 Field Instructors are encouraged to meet the specialization coordinators on June 21 at 11:30 a.m. to 1:00 p.m. Refreshments available at 11 a.m.

#1 Professional Development for Field Instructors
Topic: *Orientation and Integrating Theory and Practice*
 New and Experienced Field Instructors and Faculty Field Liaisons welcomed.
Reception for FI and FFLs
All FIs, ECs and FFLs Specializations – Faculty Specialization Coordinators will speak about their specializations.
 RSVP by June 18 to practicum.fsw@utoronto.ca

Tuesday **June 21st**, 2011
 8:30 a.m. coffee
 9:00 – 11:00 Room 548

 11:00 a.m. Refreshments provided
 11:30 a.m. – 1:00 p.m.

Faculty Field Liaison-Student Meeting # 1 and Practicum Workshops

This is considered practicum time. *Attendance & sign in* is required at all meetings.

Wednesday, **September 14**, 2011
 9:00 – 4:30

 Location: **Banting Institute**
 100 College St. Room 131
[\(map\)](#)

First day at Yr 2 Practicum Site

Thursday, **September 15**, 2011

#2 Professional Development for Field Instructors
 Topics: *Reviewing Beginnings and Learning Contracts*

Friday, **October 7**, 2011
 8:45 a.m. coffee 9:00 – 11:30 a.m.
Location: [Ontario Institute for Studies in Education \(OISE\)](#)
 252 Bloor St. West, **room 4-422**

Year 2 Students Voluntary Equity Workshop
[The Tricky Spots: When Systems of Oppression Collide](#)
 facilitated by Sarah Margles
Please note:

Friday, **October 7**, 2011
 9:00 – noon
 Room 548

Year 2 Students' Forum on Practicum	Tuesday, October 11 , 2011 Noon Room 548
Learning Contract Due electronically approved by FI (EC where available) and submitted to FFLs	Tuesday, October 18 , 2011
Professional Development for Field Instructors and for Yr 2 Students: Mandatory attendance. Practicum credit. Attendance & sign in required. Topic: Power and Authority FFL facilitation <i>Participants must RSVP for this event at practicum.fsw@utoronto.ca</i> Students –FFL Meeting #2 Topic: <i>Mid-Term evaluations</i>	Friday, October 21 , 2011 8:45 a.m. coffee & refreshments 9:00 a.m. - 11:30 a.m. Room TBA Location: Claude Bissell Building 140 St. George Street, room 205 11:30 – 12:30p.m. Rooms will be posted shortly on practicum website
#3 Professional Development for Field Instructors Topic: <i>Evaluation in Field Education</i> New and Experienced Field Instructors welcome.	Friday, November 18 , 2011 8:45 a.m. coffee & refreshments 9:00 a.m. to 11:30 a.m. Room 548
Mid-Term Evaluation Due/ Last day of Practicum Fall Term* Completed Online <i>*Students/field instructors assigned to rotational practica must complete an evaluation at the end of each rotation.</i>	Friday December 9 , 2011
WINTER TERM: 2012	
Beginning Date of Winter Term of Practicum 12 weeks x 3 days -1* = 35 days *No practicum on Good Friday, April 6, 2012.	Wed., January 11 , 2012
#4 Professional Development for Field Instructors Topic: <i>Conflict and its Resolution</i> New and experienced Field Instructors welcome <i>Participants must RSVP for this event at practicum.fsw@utoronto.ca</i>	Friday, January 20 , 2012 8:45 a.m. coffee and refreshments 9:00 a.m. – 11:00 a.m. Room 548
Students – FFL Meeting #3 Topic: <i>Preparing for Professional Autonomy</i> This is considered practicum time. Attendance and sign-in required	either Monday February 6 or Tuesday February 7 , noon – 1:15 pm. Please refer to the website chart to determine which day your group will meet. Rooms TBA
Reading Week Students are exempt from practicum	February 20– 24 , 2012
Students – FFL Meeting #4 Topic: <i>Endings</i> This is considered practicum time. Attendance and sign-in required	either Monday February 27 or Tuesday February 28 , noon – 1:15 pm. Please refer to the website chart to determine which day your group will meet. Rooms TBA

<p>#5 Professional Development for Field Instructors Topic: <i>Preparing Students for Professional Autonomy & Endings</i> New and Experienced Field Instructors welcome.</p>	<p>Friday March 2, 2012 8:45 a.m. coffee and refreshments 9:00 a.m. – 11:30 a.m. Room 548</p>
<p>The FIFSW, Office of IPE, and other health faculties at U of T are presenting a <i>compulsory</i> workshop for all students in hospital settings: Managing Conflict in Interprofessional Life This will be counted as Field Education time.</p>	<p>March 22 & 23 IPE – Conflict event Students will be required to register for <i>one of</i> the following sessions: Thursday March 22, afternoon Thursday March 22, evening Friday March 23, morning Details to follow</p>
<p>Last Practicum Day/Final Evaluation Due* <i>In order to meet convocation schedule, evaluations <u>must be submitted online by the deadline</u></i> <i>*Students/field instructors assigned to rotational practica must complete an evaluation at the end of each rotation.</i></p>	<p>Thursday April 5, 2012</p>
<p>The days listed above are those set aside in the student's timetable for the Practicum. The exceptions are:</p> <ul style="list-style-type: none"> • Students in the SSA specialization who have classes on 5 Thursdays in each semester; • Students with <u>signed</u> agreement from the Assistant Dean, Field Education, and when: <ul style="list-style-type: none"> ○ there is <u>no conflict</u> with classes ○ it is mutually agreeable to student and instructor ○ the field instructor is present on site ○ the Faculty Field Liaison is notified of the schedule modification / changes. <p>“Overtime” cannot be accrued and used to end practicum before the set date.</p> <ul style="list-style-type: none"> • RELIGIOUS STATUTORY HOLIDAYS Students are allowed the regular University statutory holidays and may observe without penalty their own religious holidays that fall on practicum days. Students must inform instructors in advance of these religious absences so appropriate practicum arrangements can be made. • ILLNESS In exceptional circumstances (e.g. sickness, family bereavement) students may miss practicum days with the field instructor's knowledge. Year 1 students may miss up to 2 days and Year 2 students up to 3 days. All absences of a longer duration must be compensated and the student or field instructor should notify the Faculty-Field Liaison. 	