

FIELD EDUCATION SCHEDULE 2009-10 M.S.W. YEAR 2

<http://www.socialwork.utoronto.ca/practicum.htm>

<p>Total Days in Practicum Holidays in the Practicum are not included in the total number of days</p>	<p>Fall: 38 days Winter: 38 days Total: 76 days + 1 day for FFL meetings = 77 days</p>
<p>Time Expectations in the Practicum</p>	<p>21 hours a week; Usually 9-5 or 8-4 with lunch break. Wed.- Friday Starting Thursday September 17, 2009 ** Friday, April 9, 2010.</p>
<p>FALL TERM: 2009</p>	
<p>**Theory Week for all students takes place from Monday, September 14 to Wednesday, September 16.</p>	
<p>Four Professional Development Sessions <u>required</u> for New Field Instructors – September 23, October 29, November 12, 2009 and February 24, 2010. Returning Field Instructors and FFLs are welcome.</p>	
<p>SARS mask fitting is required in all hospital health settings; students cannot be in practicum without the fitting. Many settings will arrange this at their site for students during the first week. (Beards are not permitted for any mask fitting)</p>	<p>Monday, September 14, 2009 SARS mask fitting* will be offered at FIFSW in room 400 on Monday, Sept 14, commencing 12:00 noon – 3:00pm \$40, to be paid by the student. Sign up required. *For students in settings that do not offer Mask Fittings</p>
<p>First Day of Practicum</p>	<p>Thursday, September 17th</p>
<p>Students' First meeting (students only) with assigned Faculty Field Liaison (FFL). Topic: <i>Orientation to Practicum</i> This is considered practicum time. <i>Attendance & sign in</i> is required at all meetings.</p>	<p>Faculty Field Liaison meetings Monday/Tuesday, September 21/22, 2009 12:00 - 1:15 p.m. Room numbers will be posted on Bulletin Board, Room 408 alcove</p>
<p>Professional Development for new Field Instructors Topic: <i>Orientation and Integrating Theory and Practice</i> Experienced Field Instructors and Faculty Field Liaisons welcomed.</p>	<p>Wednesday, September 23, 2009 8:30 a.m. coffee 9:00 -11:00 a.m. Knowledge Innovation and Technology Lab, 3rd Floor, OISE</p>
<p><i>The FIFSW, Office of IPE, and other health faculties at U of T are presenting a compulsory workshop for all students in hospital settings: Managing Conflict in Interprofessional Life</i> This will be counted as Field Education time.</p>	<p>Thursday, September 24, 2009 1:00 p.m.- 4:00 p.m. McLeod Auditorium, Medical Sciences Building</p>
<p>Students' Second meeting with FFL Topic: <i>Learning Contracts</i> Practicum time for students. Attendance & sign in required. Room numbers will be posted on Bulletin Board, Room 408 alcove</p>	<p>Monday or Tuesday October 5 / 6, 2009 12:00 - 1:15 p.m.</p>

Professional Development for all students, Field Instructor and Faculty Field Liaisons Topic: <i>Power and Authority</i>	Thursday, October 8, 2009 8:30 a.m. coffee 9:00 – Noon Room 548
Student Forum for Year 2 Students	Tuesday, October 13, 2009 Noon Room 548
Learning Contract Due Submitted to FFLs	Tuesday, October 20, 2009
Professional Development for new Field Instructors Topic: <i>Conflict and its Resolution</i> Experienced Field Instructors and Faculty Field Liaisons welcome.	Thursday, October 29, 2009 8:30 a.m. coffee 9:00 a.m. - 11:30 a.m. Medical Sciences Building Room 3175
Students' Third meeting with FFL Topic: <i>Mid-Term evaluations</i> Practicum time for students. Attendance & sign in required. Room numbers will be posted on Bulletin Board, Room 408 alcove	Monday or Tuesday November 16/17 2009 Noon – 1:15 p.m.
Professional Development for new Field Instructors Topic: <i>Evaluation in Field Education: Developments in Evaluation Tool in Indirect Practice Settings</i> Experienced Field Instructors and Faculty Field Liaisons welcome.	Thursday, November 12, 2009 8:30 a.m. coffee 9:00 a.m. to 11 a.m. Medical Sciences Building Room 3175
Mid-Term Evaluation Due/ Last day of Practicum Fall Term Completed Online	Friday December 11, 2009
WINTER TERM: 2010	
Beginning Date of Winter Term of Practicum	Wed., January 6, 2010 13 weeks x 3 days = 38 days* *No practicum on Good Friday, April 2, 2010.
Professional Development for all Field Instructors and Faculty Field Liaisons Topic: <i>Boundaries and Professionalism: The importance of ethics in field supervision</i> Presenter: Karen Faith RSVP to practicum.fsw@utoronto.ca	February 12, 2010 8:30 a.m. coffee 9:00 a.m. to 11 a.m. Room 548

<p>Reading Week Students are exempt from practicum</p>	<p>February 15 – 19, 2010</p>
<p>Professional Development for new Field Instructors Topic: <i>Preparing Students for Professional Autonomy & Ending</i> Experienced Field Instructors and Faculty Field Liaisons welcome.</p>	<p>Wednesday, February 24, 2010 8:30 a.m. coffee 9:00 a.m. - 11 a.m. Medical Sciences Building Room 3281</p>
<p>Students' Fourth meeting with FFL. Topic: <i>Getting Ready for Ending</i> This is considered practicum time. Attendance and sign-in required. Room numbers will be posted on Bulletin Board, Room 408 alcove</p>	<p>Monday or Tuesday, March 8/9, 2010 12 – 1:15 p.m.</p>
<p>Last Practicum Day/Final Evaluation Due <i>In order to meet convocation schedule, evaluations <u>must be submitted online by the deadline</u></i></p>	<p>Friday April 9, 2010</p>

The days listed above are those set aside in the student's timetable for the Practicum. However, other times may be used if there is no conflict with classes and if mutually agreeable to student and instructor; and the field instructor is present on site. Faculty Field Liaison must be notified of schedule modification / changes. "Overtime" cannot be accrued and used to end practicum before the set date.

- **RELIGIOUS STATUTORY HOLIDAYS**

Students are allowed the regular University statutory holidays and may observe without penalty their own religious holidays that fall on practicum days. Students must inform instructors in advance of these religious absences so appropriate practicum arrangements can be made.

- **ILLNESS**

In exceptional circumstances (e.g. sickness, family bereavement) students may miss practicum days with the field instructor's knowledge. Year 1 students may miss up to 2 days and Year 2 students up to 3 days. All absences of a longer duration **must be** compensated and the student or field instructor should notify the Faculty-Field Liaison.