

FIELD EDUCATION SCHEDULE 2010 M.S.W. YEAR 1

Subject to slight modification

<http://www.socialwork.utoronto.ca/pages/frames/practicum.html>

<p>Total Days in Field Education Holidays in the Practicum are not included in the total number of days</p>	<p>Total: 66 days</p>
<p>Time Expectations in Field Education</p>	<p>21 hours a week; Wed.- Friday, starting Jan 6, to April 9, 2010. 28 hours a week; Tuesday – Friday; April 13 May 28, 2010. Usually 9-5 or 8-4 with lunch break</p>
<p>Four Professional Development Sessions <u>required</u> for New Field Instructors – December 10, 2009, February 3, March 3 and April 21, 2010. Returning Field Instructors and FFLs are welcome.</p>	
<p>SARS mask fitting is required in all hospital health settings; students cannot be in practicum without a fitted mask. Many settings will arrange this at their site for students during the first week. (Beards are not permitted for any mask fitting)</p>	<p>SARS mask fitting is available by appointment at St. Michael's Hospital. Cost: \$30. For further instructions call 416-864-6060 ext. 6944 or e-mail maskfitting@smh.toronto.on.ca</p> <p>*For those settings that do not provide fittings.</p>
<p>Professional Development I for new Field Instructors Topic: <i>Orientation and Integrating Theory and Practice</i> Experienced Field Instructors and Faculty Field Liaisons welcomed.</p>	<p>Thursday, December 10, 2009 8:30 a.m. coffee 9:00 -11:00 a.m. Medical Sciences Building, Room 3174</p>
<p>Students' First meeting (students only) with assigned Faculty Field Liaison (FFL). This is considered field education time. <i>Attendance & sign in is required</i> at all meetings. Topic: <i>Orientation to Practicum</i></p>	<p>Monday/Tuesday, January 4/5, 2010 Noon - 1:15 p.m. Room numbers will be posted on Bulletin Board, Room 408 alcove</p>
<p>Beginning Date of Field Education (Wed. to Friday)</p>	<p>Wednesday, January 6, 2010</p>
<p>Students' Second meeting with Faculty / Field Liaisons (FFLs) Topic: <i>Learning Contracts</i> Field Education time for students. Attendance & sign in <u>required</u>.</p>	<p>Monday or Tuesday January 18 or 19, 2010 Noon - 1:15 p.m. Room numbers will be posted on Bulletin Board, Room 408 alcove</p>
<p>Workshop: <i>Power and Authority</i> All Field Instructors, Students & Faculty Field Liaisons welcome.</p>	<p>Thursday, January 21, 2010 8:30 a.m. coffee 9:00 – 11:30 a.m. Room 548</p>
<p>Year 1 Student Forum: feedback on Matching and Interviews</p>	<p>Monday, January 25th 2010 Noon, Room 548 Pizza lunch</p>
<p>Learning Contract Due</p>	<p>Tuesday, February 9, 2010</p>

Professional Development II for new Field Instructors Topic: <i>Conflict and its Resolution</i> Experienced Field Educators and Faculty Field Liaisons welcome.	Wednesday, February 3, 2010 8:30 a.m. coffee 9:00 a.m. - 11:30 a.m. Medical Sciences Building, Room 3174
Professional Development Morning for all Field Instructors and Faculty Field Liaisons Topic- <i>Boundaries and Professionalism: The importance of ethics in field supervision</i> Presenter: Karen Faith RSVP to practicum.fsw@utoronto.ca	Friday, February 12, 2010 8:30 a.m. coffee 9:00 a.m. to 11 a.m. Room-548
Reading Week Students are exempt from field education	February 15 – 19, 2010
Students' Third Meeting with FFL Topic: <i>Mid-Term Evaluations</i> Field Education Time for students. Attendance and sign-in <u>required</u> .	Monday or Tuesday, March 1 or 2, 2010 Noon – 1:15 p.m. Room numbers posted on Bulletin Board, Room 408 Alcove.
Professional Development III for new Field Instructors Topic: <i>Getting Ready for Midterm Evaluation</i> Experienced Field Instructors and Faculty Field Liaisons welcome.	Wednesday, March 3, 2010 8:30 a.m. coffee 9:00 a.m. to 11 a.m. Medical Sciences Building, Room 3174
Mid-Term Evaluation Due Evaluations will be available online two weeks prior to deadline	Tuesday, March 23, 2010
Tuesday – Friday schedule commences (28 hours / week)	Tuesday, April 13 – Friday, May 28, 2010
Professional Development IV for new Field Instructors Topic: <i>Ending</i> Experienced Field Instructors and Faculty Field Liaisons welcome.	Wednesday, April 21, 2010 8:30 a.m. coffee 9:00 a.m. - 11 a.m. Medical Sciences Building, Room 3174
Students' Fourth meeting with FFL. Topic: <i>Getting Ready for Ending</i> This is considered field education time. Attendance and sign-in <u>required</u> .	All groups meet on Monday May 3 2010 Noon – 1:15 p.m. Room numbers posted on Bulletin Board, Room 408 alcove
Evaluation Due Evaluations will be available online two weeks prior to deadline	Thursday, May 27, 2010
Final Practicum Day	Friday, May 28, 2010
<p>The days listed above are those set aside in the student's timetable for Field Education. However, other times may be used if there is no conflict with classes and if mutually agreeable to student and instructor; and the field instructor is present on site. Faculty Field Liaison must be notified of schedule modification / changes. "Overtime" cannot be accrued and used to end practicum before the set date.</p> <ul style="list-style-type: none"> RELIGIOUS STATUTORY HOLIDAYS Students are allowed the regular University statutory holidays and may observe their own religious holidays that fall on practicum days. Students must inform instructors in advance of these religious absences so appropriate practicum arrangements can be made to ensure that time requirements are met. ILLNESS In exceptional circumstances (e.g. sickness, family bereavement) students may miss practicum days with 	

the field instructor's knowledge. Year 1 students may miss up to 2 days and Year 2 students up to 3 days. All absences of a longer duration **must be** compensated and the student or field instructor should notify the Faculty-Field Liaison.