

FIELD EDUCATION SCHEDULE 2011 M.S.W. YEAR 1

Subject to slight modification

<http://www.socialwork.utoronto.ca/pages/frames/practicum.html>

<p>Total Days in Field Education Holidays in the Practicum are not included in the total number of days</p>	<p>Total: 66 days</p>
<p>Time Expectations in Field Education</p>	<p>21 hours a week; Wed.- Friday, starting Jan 5, to April 8, 2011. 28 hours a week; Tuesday – Friday; April 12 May 27, 2011. Usually 9-5 or 8-4 with lunch break</p>
<p>Four Professional Development Sessions <u>required</u> for New Field Instructors – December 15, 2010, February 9, March 2 and April 20, 2011. Returning Field Instructors and FFLs are welcome.</p>	
<p>Note: November 25, January 19 and March 11 are special professional developments days for Field Instructors. See details below.</p>	
<p>SARS mask fitting is required in all hospital health settings; students cannot be in practicum without a fitted mask. Many settings will arrange this at their site for students during the first week. (Beards are not permitted for any mask fitting)</p>	<p>SARS mask fitting is available by appointment at St. Michael's Hospital. Cost: \$30. For further instructions call 416-864-6060 ext. 6944 or e-mail maskfitting@smh.toronto.on.ca</p> <p>*For those settings that do not provide fittings.</p>
<p>Professional Development I for new Field Instructors Topic: <i>Orientation and Integrating Theory and Practice</i> Experienced Field Instructors and Faculty Field Liaisons welcomed.</p>	<p>Wednesday, December 15, 2010 8:30 a.m. coffee 9:00 -11:00 a.m. Room 100</p>
<p>Students' First meeting (students only) with assigned Faculty Field Liaison (FFL). This is considered field education time. <i>Attendance & sign in</i> is required at all meetings. Topic: <i>Orientation to Practicum</i></p>	<p>Monday/Tuesday, January 3/4, 2011 Noon - 1:15 p.m. Faculty Field Liaison Assignments will be available on the PAS</p>
<p>Beginning Date of Field Education (Wed. to Friday)</p>	<p>Wednesday, January 5, 2011</p>
<p>Students' Second meeting with Faculty / Field Liaisons (FFLs) Topic: <i>Learning Contracts</i> Field Education time for students. Attendance & sign in <u>required</u>.</p>	<p>Monday/Tuesday, January 17 /18, 2011 Noon - 1:15 p.m. Faculty Field Liaison Assignments are available on the PAS</p>
<p>Workshop: <i>Power and Authority</i> All Field Instructors, Students & Faculty Field Liaisons welcome.</p>	<p>Wednesday, January 19, 2011 8:30 a.m. coffee 9:00 – 11:00 a.m. Room 100</p>
<p>Year 1 Student Forum: feedback on Matching and Interviews</p>	<p>Monday, January 24th 2011 Noon, Room 548 lunch provided</p>
<p>Learning Contract Due</p>	<p>Tuesday, February 8, 2011</p>

Professional Development II for new Field Instructors Topic: <i>Conflict and its Resolution</i> Experienced Field Educators and Faculty Field Liaisons welcome.	Wednesday, February 9, 2011 8:30 a.m. coffee 9:00 a.m. - 11:30 a.m. Room 100
Reading Week Students are exempt from field education	February 21-25, 2011
Students' Third Meeting with FFL Topic: <i>Mid-Term Evaluations</i> Field Education Time for students. Attendance and sign-in <u>required</u> .	Monday or Tuesday, Feb 28/March 1, 2011 Noon – 1:15 p.m. Faculty Field Liaison Assignments are available on the PAS
Professional Development III for new Field Instructors Topic: <i>Getting Ready for Midterm Evaluation</i> Experienced Field Instructors and Faculty Field Liaisons welcome.	Wednesday, March 2, 2011 Rm 100 8:30 a.m. coffee, 9:00 a.m. to 11 a.m.
Mid-Term Evaluation Due Evaluations will be available online two weeks prior to deadline	Tuesday, March 22, 2011
Professional Development for all Field Instructors and Faculty Field Liaisons: Providing Competent, Evidence-based Field Supervision to Support Quality Social Work Education for Lesbian, Gay, Bisexual, Transgender & Queer (LGBTQ) Students Details on the Faculty's Events Calendar RSVP to practicum.fsw@utoronto.ca	Thursday, March 24, 2011 8:30 a.m. coffee, 9:00 a.m. – 11:00 a.m. Room 346
Tuesday – Friday schedule commences (28 hours / week)	Tuesday, April 12 – Friday, May 27, 2011
Professional Development IV for new Field Instructors Topic: <i>Endings</i> Experienced Field Instructors and Faculty Field Liaisons welcome.	Wednesday, April 20, 2011 Rm 100 8:30 a.m. coffee 9:00 a.m. - 11 a.m.
Students' Fourth meeting with FFL. Topic: <i>Getting Ready for Ending</i> This is considered field education time. Attendance and sign-in <u>required</u> .	Monday May 2, 2011 ALL GROUPS Noon – 1:15 p.m. Faculty Field Liaison Assignments are available on the PAS
Evaluation Due Evaluations will be available online two weeks prior to deadline	Thursday, May 26, 2011
Final Practicum Day	Friday, May 27, 2011

The days listed above are those set aside in the student's timetable for Field Education. However, other times may be used if there is no conflict with classes and if mutually agreeable to student and instructor; and the field instructor is present on site. Faculty Field Liaison must be notified of schedule modification / changes. "Overtime" cannot be accrued and used to end practicum before the set date.

- **RELIGIOUS STATUTORY HOLIDAYS**

Students are allowed the regular University statutory holidays and may observe their own religious holidays that fall on practicum days. Students must inform instructors in advance of these religious absences so appropriate practicum arrangements can be made to ensure that time requirements are met.

- **ILLNESS**

In exceptional circumstances (e.g. sickness, family bereavement) students may miss practicum days with the field instructor's knowledge. Year 1 students may miss up to 2 days and Year 2 students up to 3 days. All absences of a longer duration **must be** compensated and the student or field instructor should notify

the Faculty-Field Liaison.